

## Literature Department 文字部:

1) Librarian - interacting with library users, checking out and checking in books, and shelving books, commitment of 6 months.

圖書管理員 – 服事弟兄姊妹關於借書、還書的事宜, 整理書籍,

工作時限:半年

2) Reviewer of library books -- assess donated books for the library and prepare paperwork for data entry into our library system, 3 month commitment, this job can be done from home, with time commitment of 2 hours per week.

審閱別人捐贈的書籍, 將資料準備就緒以待輸入教會圖書館的系統庫, 工作時限: 三個月. 可以在家工作, 每週大概需時兩小時.

3) Database entry of library books -- enter new books into our library database system, 3 month commitment, this job can be done from home, with time commitment of 2 hours per week 圖書資料輸入 – 將新書資料輸入

教會圖書館的資料庫, 工作時限: 三個月, 可在家工作, 每週大概需時兩小時.

4) Editorial board members for Cross Talk (newsletter for English congregation) - 6 month commitment to write articles and interview church members for testimonies and also edit articles.

教會英文季刊 “Cross Talk”的編輯委員會, 工作時限, 六個月. 幫忙書寫並修輯文章, 探訪投寫個人見證的弟兄姊妹.